



Kilburn Infant and Junior Schools

K\$1 – K\$2 Transition Plan 2025

Dear Year 2 Parents/Carers,

Both schools work closely together to ensure a smooth and successful transition for Year 2 pupils, and the following information is a copy of our 'Key Stage 1 – 2 Transition Plan 2025'.

If you would like to discuss any of the information or have any queries, please contact us.

J. Baillie R. Hull

Transition Plan		<ul style="list-style-type: none"> • To continue the quality of transition between K\$1 and K\$2 • To ensure smooth progression in learning for all pupils; • To support parents with transition 					
Focus		Action	People Involved	Dates	Resources	Success Criteria	Review
1.	Pupils – Transition	Y3's visit Y2's at Infants for 'Questions and Answers'	Y2/3 Teachers Y2/3 pupils	5 th June	Time	Pupil awareness of new school	
2.	Leadership and Management – SEND Transition	Infant and Junior SENDCO's meet/share information	L Swinfield and L Goodwin	10 th June	Transfer Files and SEN data	Information shared and discussed	
3.	Teaching and Learning	Y3 teachers to observe Y2 working together + by themselves in Literacy	Y2/3 Teachers + Y2 pupils	11 th June am	—	Rules, routines, expectations transferred between schools	
4.	Parents Meetings	- Y2 Parents at Infant School - Y2 Parents at Junior School	- J Baillie + L Swinfield - R Hull + staff	- 12 th June - 19 th June 6:00pm	Cover for teachers as required	Parent awareness of new school & transition	

5.	Pupils – Familiarisation with new setting	Y2 to visit Juniors	Junior Staff + Y2 pupils	26 th June am + picnic lunch	Time	Pupils familiar with Y3 staff and new setting	
6.	Y2 SEND and 'additional needs' pupil visits – with & without an Infant Y2 Teaching Assistant	Pupils with additional needs to have extra visits to Junior School	Y3 Staff + Y2	25 th June am (with Y2 TA) 3 rd July am (without Y2 TA)	Individual Pupil Information	Pupils with additional needs gain confidence in new setting	
7.	Leadership and Management – Head teacher's Transition meeting	Head teachers meet: <ul style="list-style-type: none"> • Cohort information • Safeguarding • Family information 	J Baillie and R Hull	21 st July	Time	Information shared and discussed	
8.	Pupils – Familiarisation with Junior staff and pupils	Lower School (Y3 and 4) to watch Infant Leavers Show	Infant and Junior Staff	21 st July am At Infants	—	Y2 pupils familiar with Junior pupils Y3/4 pupils familiar with new Lower School pupils	
9.	Transfer Information	Individual Files and data	Infant and Junior Staff	w/b: 21 st July	Transfer Files	Information in place for new Y3s	